

# Board of Directors Meeting Minutes

Ventura County Fairgrounds  
31st District Agricultural Association - 10 W. Harbor Blvd. - Ventura, CA 93001 - (805) 648-3376  
Website: venturacountyfair.org Contact: Barbara Quaid, CEO

Tuesday, June 22<sup>nd</sup>, 2021 at 9:00 a.m.

Join Zoom Meeting

<https://zoom.us/j/4834214737?pwd=d0FrRzVFQUIUNG9OeUxFM0FuUG5qQT09>

Join Via the phone:

1-669-900-9128

Meeting ID: 483 421 4737

Passcode: 575554

This virtual board meeting is called in accordance with Governor Gavin Newsom's proclaiming a State of Emergency to exist on March 4, 2020 as a result of the threat of COVID-19 and the March 12, 2020 Executive Order N-25-20. Board Directors and staff of the California Department of Food and Agriculture may attend this meeting telephonically without notice of or access to their teleconference location. Members of the public may attend the meeting and provide comment at the meeting location noticed above. Any item not so noticed on this agenda will not be considered or discussed.

## I. Call to Order

### Roll Call

### Declaration of Recusal or Conflict of Interest

The meeting convened at 9:03 a.m. and called to order by President Cornejo.

**Directors present:** President, Leslie Cornejo, Vice President, Leah Lacayo, Michael Bradbury, Daniel Long, Armando Lopez and Bonnie Weigel.

**Absent:** M. Cecilia Cuevas and Shanté Morgan-Carter.

**Staff present:** Barbara Quaid, CEO, James Lockwood, Publicity and Marketing Manager, Jason Amelio, Sales Manager/Assistant Satellite Supervisor, Cristian Yepez, Accounting Dept. and Heidi Ortiz, Executive Secretary.

**Guests Present:** Sarah Pelle, Fairs & Expositions; Megan Hook, 805AgKids; Scott Toland, 805AgKids, Karen Peters, Co-Chapter Leader - Ventura County Brady United; Jeanette Sanchez, City of Ventura Councilmember.

There were no conflicts of interest with any of the Board members that were present.

## II. Pledge of Allegiance

Director Weigel led all present in the Pledge of Allegiance.

### **III. Welcome and Introductions of Guests and Staff**

Invitation for the public to introduce themselves (not mandatory)

### **IV. Public Comment on Items Not on the Agenda**

In accordance with State law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed for a future meeting.

Karen Peters – Explained that she was the Co-Chapter Leader with Ventura County Brady United and had questions regarding plans with Crossroads of the West and their future use of the fairgrounds.

Scott Toland – Thanked the Board and CEO Quaid for getting him the records he requested, he is three quarters of the way done with going through all 603 pages. He has had the opportunity to meet and discuss some ideas with at least three people on the call. He commented on the strategic plan and emphasized the importance of including the public. Over the past five years there has been significant losses and decline and he isn't focused on those as much as he is the opportunities. He stated that there needs to be significant change and explained that the public could offer assistance and partnership to help everybody accomplish what we want to accomplish. He will continue to go through the documents, welcomes further conversation and looks forward to talking again in person with more dialogue.

### **V. Presentations - None**

### **VI. Approval of Minutes**

A. May 25<sup>th</sup>, 2021 Board Meeting

**MOTION:** To approve the May 25<sup>th</sup>, 2021 Board Meeting minutes.

<b>Board Member Name</b>	<b>Approved (Yes Vote)</b>	<b>Not Approved (No Vote)</b>	<b>Abstain</b>
Director Bradbury	X		
Director Long	X		
Director Lopez	X		
Director Weigel (Second)	X		
Vice President Lacayo (Motion)	X		
President Cornejo	X		

### **VII. Financial Report**

A. Financials ending April 30<sup>th</sup>, 2021

Mr. Yopez gave a report on the financials ending May 31<sup>st</sup>, 2021.

### **VIII. Old Business - None**

**IX. Committee Reports - None**

**X. Board Correspondence**

A. F&E circular letter D2016-06: Procurement of Insurance for DAA's

CEO Quaid explained that this letter is asking that the procurement of insurance for general liability and workers compensation should be purchased through CFSA. There has been Fairs who have gone with another company, but in the long run they always come back to CFSA because they are specifically Fair oriented and it is nice to have your insurance handled by someone who knows what you do and how you do it, so it is just a reminder.

**XI. Consent Agenda: Items hereunder on the Consent Agenda are considered routine, not requiring separate discussion and will be enacted in one motion. Individual items A, 1-2, are approved by the vote that approves the Consent Agenda, unless an item is pulled for separate consideration.**

A. Agreements

1. Rental Agreements – Interim
2. Standard Agreements

**MOTION:** To approve the consent agenda with items A, 1-2.

<b>Board Member Name</b>	<b>Approved (Yes Vote)</b>	<b>Not Approved (No Vote)</b>	<b>Abstain</b>
Director Bradbury (Motion)	X		
Director Long	X		
Director Lopez	X		
Director Weigel	X		
Vice President Lacayo (Second)	X		
President Cornejo	X		

Director Weigel asked for more information on the Valdivia rodeo. CEO Quaid commented on it briefly (When Mr. Amelio joined the meeting later on, he added to the event).

**XII. CEO Report**

- Explained that we received a letter from WFA and CFA in response to discussion that has been going on for a few years with the State Fire Marshal. At this time, they were talking about bringing proposed changes to all Fairs which include a substantial number of fire marshals at each event. Fairs have all sent letters to their congress people and their assembly people, which we did. Subsequently, the hearing was scheduled for the 23<sup>rd</sup>, but the Fairs came out in such force and took advantage of the platform that they cancelled the hearing. We are hoping they will rescind this and go back to what is a semi reasonable charge for us and our clients.

Sarah Pelle commented that the State Fire Marshal decided to not move forward on the rule making and cancelled the public hearing. So, at this time they are not moving forward.

- Our contract with Zen Zen will start July 1<sup>st</sup> if all legal issues are worked out. They are really excited about coming here to operate the Derby Club.
- Ventura Raceway started their races June 5<sup>th</sup> and they have been very successful for the last three weeks.
- Reminded and encouraged the directors to complete their trainings.
- We received our targeted support check which is supposed to cover several things that we requested. We also received the last of the money that is coming from the state.
- We have a couple rentals that are strictly storage, the Rubicon and the Jurassic Quest.
- Mr. Giammanco had his last concert for a few weeks and when he comes back Concerts In Your Car will then change to Surfer's Pint Concerts. While his stage is still out in the parking lot, he is still paying the rate negotiated for not having any activity.
- There are a lot of people requesting dates for activities that they had to cancel in prior years and we are working hard to move everyone around so we can accommodate all the different events that want to come back to the fairgrounds.

### **XIII. President's Comments**

- As far as the Director's Meeting that will take place, there has been some feedback through CEO Quaid as to what things want to be addressed but encouraged the directors that when they do hear from Ms. Bailey-Findley to let her know anything the directors want to be considered or discussed. It is not being called strategic planning because sometimes that just gets filed on a shelf and not followed up upon properly. It is being referred to as the Recovery and Operational Plan. This will help the Board focus on moving forward through everything.
- She stressed to the directors to get up to speed on the trainings.
- She is excited about all the things happening on more of a long term basis, particularly with Surfer's Pint and The Derby Room.

### **XIV. Director's Comments**

Director Long

- Saw that City Councilmember Sanchez-Palacios was on the call and commended the City Council for moving forward with their budget.

Director Lacayo

- Looking forward to the Recovery and Operational Plan Meeting and talking to Ms. Bailey-Findley.

Director Weigel

- Looking forward to the Recovery and Operational Plan Meeting as well.
- Directly asked the Board to consider joining her in donating to the 805AgKids.

Director Bradbury

- Gave his best wishes to everyone.

Mr. Amelio joined the meeting and was able to give a brief report on some of the details of the Valdivia rodeo and concert that is scheduled for the end of July.

CEO Quaid confirmed with Mr. Toland that the 805AgKids are going to have a BBQ at the conclusion of their event and stated that the fairgrounds would like to donate the table and chairs.

**XV. Future Agenda Items - None**

**XVI. Adjourn**

The meeting was adjourned at 9:37 a.m.

Submitted by: \_\_\_\_\_  
Heidi Ortiz, Executive Secretary

Approved by: \_\_\_\_\_  
Barbara Quaid, CEO Ventura Fairgrounds

Approved by: \_\_\_\_\_  
Leslie Cornejo, Board President