

EMERGENCY BOARD OF DIRECTORS MEETING

31st District Agricultural Association / Ventura County Fair
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Tuesday, April 14, 2020 at 9:00 a.m. via teleconference

This virtual board meeting is called in accordance with Governor Gavin Newsom's proclaiming a State of Emergency to exist on March 4, 2020 as a result of the threat of COVID-19 and the March 12, 2020 Executive Order N-25-20. Board Directors and staff of the California Department of Food and Agriculture attended this meeting telephonically without notice of or access to their teleconference location. Members of the public were able to attend this meeting and provide comment at the meeting location noticed above. Any item not so noticed on this agenda was not considered or discussed.

1) CALL TO ORDER: President Cornejo

The meeting convened at 9:03 a.m., and called to order by President Cornejo. President Cornejo acknowledged and expressed her condolences for the loss of Director Salzer and would like to adjourn in his memory.

2) ROLL CALL OF DIRECTORS:

Directors present: President, Leslie Cornejo, Vice President, Leah Lacayo, Bonnie Atmore, Michael Bradbury, M. Cecilia Cuevas, Daniel Long, Armando Lopez and Shanté Morgan-Durisseau.

Staff Present: Barbara Quaid, CEO and Heidi Ortiz, Executive Assistant.

3) PUBLIC FORUM: Anyone may address the Board on any matter, either on or off the Agenda. In accordance with state law, the Board will not comment or otherwise consider public comment matters until such items have been properly noticed for a future meeting.

- There were no public comments.

4) NEW BUSINESS: (Discussion/Action by Board)

a) New Fair Funding Updates

- CEO Quaid gave an explanation of AB1499 and the requirements to receive the new Fair funding.
- This grant would be approved on a one year basis, so it would carry the fairgrounds through December 31, 2020. The Board would have the option to renew again in 2021 depending on if they feel it was feasible in 2020.

b) Discussion and or possible action regarding approval of New Fair Funding MOU

- CEO Quaid explained this requires monthly measurements that the fairgrounds must follow to make sure all of the conditions are being met.

MOTION: To approve the New Fair Funding Memorandum of Understanding.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Atmore	X		
Director Bradbury (Motion)	X		
Director Cuevas	X		
Director Long	X		
Director Lopez (Second)	X		
Director Morgan-Durisseau	X		
Vice President Lacayo	X		
President Cornejo	X		

- c) Discussion and or possible action regarding approval of Employee Working Conditions Policy
- Fairgrounds staff and any leases (if any) must be stringent in following the working conditions because there are penalties for violating the terms of the MOU.

MOTION: To approve the Employee Working Conditions Policy.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Atmore	X		
Director Bradbury	X		
Director Cuevas	X		
Director Long	X		
Director Lopez (Motion)	X		
Director Morgan-Durisseau	X		
Vice President Lacayo (Second)	X		
President Cornejo	X		

- d) Discussion and or possible action regarding approval New Fair Funding Contracting Policies and Procedures -Leases
- CEO Quaid explained that Spectra would be the only potential leasee that this would pertain to. She would look into it and let the board know.

MOTION: To approve New Fair Funding Contracting Policies and Procedures – Leases.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Atmore	X		
Director Bradbury	X		
Director Cuevas	X		
Director Long (Motion)	X		
Director Lopez (Second)	X		
Director Morgan-Durisseau	X		
Vice President Lacayo	X		
President Cornejo	X		

- e) Discussion and or possible action regarding Resolution to accept New Fair Funding
- Fairs & Expositions is being proactive and having the checks made up, so once approved the funding will be available.

MOTION: To approve the Resolution to accept the New Fair Funding.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Atmore	X		
Director Bradbury	X		
Director Cuevas (Motion)	X		
Director Long	X		
Director Lopez	X		
Director Morgan-Durisseau (Second)	X		
Vice President Lacayo	X		
President Cornejo	X		

5) **ADJOURNMENT**

The meeting was adjourned in memory of Jim Salzer at 9:30 a.m.