

# Board of Directors Annual Meeting Minutes

Ventura County Fairgrounds  
31st District Agricultural Association - 10 W. Harbor Blvd. - Ventura, CA 93001 - (805) 648-3376  
Website: venturacountyfair.org Contact: Barbara Quaid, CEO

February 26<sup>th</sup>, 2019

## I. Call to Order

### Roll Call

### Declaration of Recusal or Conflict of Interest

The meeting convened at 9:00 a.m., and called to order by President Cornejo.

**Directors present:** President, Leslie Cornejo, Vice President, Leah Lacayo, Bonnie Atmore, Michael Bradbury, M. Cecilia Cuevas, Daniel Long, Shanté Morgan-Durisseau and Jim Salzer.

**Staff present:** Barbara Quaid, CEO, Vickie Taylor, Accounting/Finance Supervisor, Cristian Yopez, Accounting Assistant, Kim Leach, Exhibits Supervisor, James Lockwood, Marketing and Publicity Manager, Lilia Kenneally, Sales Manager, Luis Juarez, Senior Maintenance and Heidi Ortiz, Executive Secretary.

**Guests Present:** Steve Nash, Karen Peters, Marian Walluks, Christine Vana, Troy Corely, Kevin Small, Janet Eckhouse, Julie Martinez, Darren Swanick and Frank McCarthy.

There were no conflicts of interest with any of the Board members that were present.

## II. Pledge of Allegiance

Director Lacayo led all present in the Pledge of Allegiance.

## III. Welcome and Introductions of Guests and Staff

Invitation for the public to introduce themselves (not mandatory)

## IV. Public Comment on Items Not on the Agenda

In accordance with State law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed for a future meeting.

President Cornejo allowed each speaker up to three minutes to give their comments.

Steve Nash: Anti-Gun Show – Mr. Nash read a letter from the students of March for Our Lives Ventura County which will be put into the record.

Kevin Small: Pro Gun Show – He would like the Board to continue to contract gun shows. There is a lot that goes into each show and it is linked to a lot of people's livelihoods. The shows can continue while the policy is being developed. He urged the Board to agendize this and contract for more gun shows in 2019.

Karen Peters: Anti-Gun Show – Volunteer with the Brady Campaign Ventura County Chapter. She urges the Board to discontinue contracting for more gun shows. She discussed the bills that are in current legislation. She listed many of the things that are supposed to happen before a gun show takes place and asked the Board to certify to the citizens of Ventura County and to visitors of the fairgrounds that all these laws or regulations are being complied with.

Marian Walluks: Pro Gun Show – Explained that there is a small group that is trying to wear the Board down and make them think that gun shows are illegal. The gun shows are very well organized and very well controlled. It is important for the Board to take control of the situation. She explained that a lot will be lost if there are no more gun shows.

Troy Corley: Anti-Gun Show – She is there to protect the community and that is why this all began. She feels the Board is not up front and transparent because the gun show policy is not back on the Executive Committee agenda where it belongs instead of a two person Ad Hoc Committee. She brought up litigation and explained that anyone can put forth a lawsuit against the Fair Board. She explained all the groups/individuals that are against gun shows and explained that the Board has the opportunity to show the community how much they care by stopping the gun shows.

Janet Eckhouse – Anti-Gun Show – President of the Ventura County Brady Chapter. She discussed gun culture and asked the Board to be the change makers and end gun shows.

Julie Diaz-Martinez: Anti-Gun Show – Against future gun shows at the fairgrounds and is present to ask the Board to stop gun shows. Explained that many political figures are listening to this issue and hearing that people don't want gun shows in their community. Explained the different organizations that passed resolutions explaining they are against gun shows. There needs to be more gun control to prevent the many massacres that are happening.

Darren Swanick: Pro Gun Show – He is in favor of the Crossroads of the West gun shows. He is equally in the community of the people who don't want gun shows but would like to see them continued. People have different opinions and this is a completely legal, compliant show and would like to see the gun shows continued.

Frank McCarthy: Pro Gun Show – California has probably the strictest gun show laws in the country and criminals don't abide by the law. All laws are heavily enforced at the gun shows and there are not any problems. It is very well attended and it is probably beneficial to the fairgrounds.

**V. Presentations - None**

**VI. Approval of Minutes**

A. January 22, 2019 Board Meeting

**MOTION:** To approve the minutes from the January 22, 2019 Board Meeting.

Director Bradbury (Motion)	Approved (Yes)	Not Approved (No Vote)	Abstain
Director Long	X		
Director Atmore			X

Director Morgan-Durisseau	X		
Director Salzer	X		
Vice President Lacayo (Second)	X		
President Cornejo	X		

**VII. Financial Report**

A. Financials are January expenses and revenues only. Budget is not yet approved therefore we are presenting only January 2019 figures.

Mr. Yopez gave a report on the January financials.

There was a lengthy discussion regarding the two outstanding receivables from the sponsorship department.

**VIII. Old Business**

A. Structure of Minutes

The Executive Committee discussed and recommends staff continue with the same procedure of taking minutes in brevity and Directors will have the opportunity during the approval process to make any additions and corrections.

B. Fireworks Proposal

- Staff received two costs from Zambelli at the direction from the Executive Committee: \$54,000 for all twelve days and \$31,500 for seven nights (Wednesday through Sunday and Friday and Saturday).
- This will be discussed at the Budget Committee where they will make a recommendation to the full Board.

**IX. Committee Reports**

A. Executive Committee Meeting December 11<sup>th</sup>, 2018 – Leslie Cornejo, Chair

1. Discussion and possible action regarding adopting CDFA’s Policies and Procedures

- In discussion and with a subject that came up at the last board meeting the committee thought it was important to review policies and procedures and with advice from counsel the committee is recommending to adopt the proposed policies and procedures: Non Discrimination Complaint Procedure, Reasonable Accommodation, Violence, Threats of Violence, Hostility and Bullying, Sexual Harassment Prevention, Pregnancy Discrimination and Pre-Employment Inquiries.

**MOTION:** To adopt California Department of Food & Agriculture’s Policies and Procedures.

Director Morgan-Durisseau	X		
Director Salzer (Motion)	Approved	Not Approved	
<del>Board Member Name</del>	<del>(Yes Vote)</del>	<del>(No Vote)</del>	<del>Abstain</del>
Vice President Lacayo (Second)	X		
Director Atmore	X		
President Cornejo	X		
Director Bradbury			
Director Cuevas	X		
Director Long	X		

- The committee did discuss board attendance and looked at the board policy and there is a proposed change that will come to the next meeting for a vote. The board does not have the right to remove a Director that is up to the Governor. The reason a Director misses a meeting will be tracked, but the committee felt it wasn't right to be judging the excuses so that is why there is a proposed change.

**X. Board Correspondence – Informational only no action required**

- A. Memo from John Quiroz at California Dept. of Food and Agriculture, Fairs and Expositions: CDFA Policies Applicable to DAA's
- B. Memo from John Quiroz at California Dept. of Food and Agriculture, Fairs and Expositions: 2019 Youth for the Quality Care of Animals Program Update
- C. Memo from John Quiroz at California Dept. of Food and Agriculture, Fairs and Expositions: Pension Liability Update and 2018 STOP Extension
- D. Memo from John Quiroz at California Dept. of Food and Agriculture, Fairs and Expositions: Assembly Bill Number 2396: DAA Employee Sharing
- E. Correspondence received on Gun Shows

**XI. Consent Agenda: Items hereunder on the Consent Agenda are considered routine, not requiring separate discussion and will be enacted in one motion. Individual items A, 1-2, are approved by the vote that approves the Consent Agenda, unless an item is pulled for separate consideration.**

- A. Agreements
  - 1. Standard Agreements
  - 2. Rental Agreements - Interim

**MOTION:** To approve items A, 1-2, on the consent agenda.

<b>Board Member Name</b>	<b>Approved (Yes Vote)</b>	<b>Not Approved (No Vote)</b>	<b>Abstain</b>
Director Atmore	X		
Director Bradbury (Second)	X		
Director Cuevas	X		
Director Long	X		
Director Morgan-Durisseau	X		
Director Salzer	X		
Vice President Lacayo (Motion)	X		
President Cornejo	X		

**XII. CEO Report**

- There was nothing further to report.

**XIII. President's Comments**

- Ad Hoc Gun Show Committee will meet in March
- The results when completed will be made public

**XIV. Future Agenda Items**

- 1. Proposed change to board meeting attendance policy

2. Update on outstanding receivables and sponsorships

The Board took a brief break at 10:11 a.m. Closed session convened at 10:21 a.m.

**XV. Closed Session:** The Board is authorized to meet in Closed Session with CDFPA Legal for the purpose of considering: Pending Litigation—Contract (Gov. Code § 11126(e)(1))

**XVI. Reconvene Into Open Session:** Report of any action taken during Closed Session

- The Board reconvened into open session at 11:22 a.m. There was no action taken during closed session.

**XVII. Adjourn**

The meeting was adjourned at 11:23 a.m.

Submitted by: \_\_\_\_\_  
Heidi Ortiz, Executive Secretary

Approved by: \_\_\_\_\_  
Barbara Quaid, CEO Ventura Fairgrounds

Approved by: \_\_\_\_\_  
Leslie Cornejo, Board President