

Board of Directors Meeting Minutes

Ventura County Fairgrounds
31st District Agricultural Association - 10 W. Harbor Blvd. - Ventura, CA 93001 - (805) 648-3376
Website: venturacountyfair.org Contact: Barbara Quaid, CEO

November 27th, 2018

I. Call to Order

Roll Call

Declaration of Recusal or Conflict of Interest

The meeting convened at 9:02 a.m., and called to order by President Cornejo.

Directors present: President, Leslie Cornejo, Vice President, Leah Lacayo, Michael Bradbury, M. Cecilia Cuevas, Daniel Long, Shanté Morgan-Durisseau and Jim Salzer.

Absent: Bonnie Atmore.

Staff present: Barbara Quaid, CEO, Vickie Taylor, Accounting Manager, Cristian Yopez, Accounting Assistant, Kim Leach, Exhibits Supervisor, James Lockwood, Marketing and Publicity Manager, Ron Murphy, Maintenance Supervisor, Lilia Kenneally, Sales Manager, Luis Juarez, Senior Maintenance, Jason Amelio, Assistant Satellite Manager and Heidi Ortiz, Executive Secretary.

Guests Present: Christy Weir, Rennee Dehesa, Bruce Boyer, Suz Montgomery, Kathleen Shore, Alfred Monroy, Kyle Schleiderer, Andrea Arriaga, Trudy Tuttle Arriaga, Gina Muscatel, Jon Cummings, Carol Lindberg, Greg Hayward, Vicki Fullington, Steve Nash, Troy Corley, Guy Bon Giovanni, Joan Karp, Nelson Buss, Terence Geoghegan, Jerry Clifford, Gordon Clint, Lisa Kaye, Sandi Henderson, Jean Kammerer, Edith Santangelo, Brian Brennan, Gregory Cohen, Randal Beeman, Leslie Ogdan, Steve Bennett, Lisa Burton, Donald Busik, Daniel Mattera, Jack Wise, Joanne Coville, Daniel Upham, Ron Rambin, Jim Lingrosse, Karen Peters, Sheila Smith, Michael Cervantes, Richard Minwich, Ann Ohlenkamp, Lynn Edmonds, George Anthony, Carlye Glaser, Richard Mercer, Debbie Diamond, Michael Shaw, Dr. Martha Martinez-Bravo, Carmen Ramirez, Richard Horne, Brian Silk, Tiffany Lewis, Frank McCarthy, Rob Templeton, Julie Martinez, Rose Ann, Tiffany Chevront, Michelle Hynds, Reverend Nicole Janelle, Brandt Jackson, Kathy Wertheem, Tom Harris and Donald Gallagher.

There were no conflicts of interest with any of the Board members that were present.

II. Pledge of Allegiance

Director Salzer led all present in the Pledge of Allegiance.

III. Welcome and Introductions of Guests and Staff

Invitation for the public to introduce themselves (not mandatory)

IV. CLOSED SESSION

The Board is authorized to enter into closed session with CDFA Legal for the purpose of: Pending Litigation – Gun Shows (Gov. Code § 11126(e)(1))

The Board went into closed session at 9:05 a.m.

- CDFA’s staff legal counsel, Ms. Vana, explained that there were many complex legal issues which she reviewed so the Board would understand and could go forward in the most defensible way.
- The Board would not be making a policy decision, but would be voting to contract for gun shows in 2019.
- The Board needs to make sure they do their due diligence and research on the policy which will take an unknown amount of time.

The Board reconvened at 10:00 a.m.

V. Public Comment on Items Not on the Agenda

In accordance with State law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed for a future meeting.

Brian Brennan - Stated that the Surfers Point Working Group has been working diligently to come to a conclusion on a plan so that things can move forward. He stated it is looking like a robust El Nino season which can cause things like the bike path to be lost. He would love to start the New Year beginning the discussion on this.

VI. Approval of Minutes

A. October 23rd, 2018 Board Meeting

MOTION: To approve the October 23rd, 2018 Board Meeting minutes.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Bradbury	X		
Director Cuevas	X		
Director Long	X		
Director Morgan-Durisseau	X		
Director Salzer (Motion)	X		
Vice President Lacayo (Second)	X		
President Cornejo	X		

VII. Financial Report

A. Financials ending October 31st, 2018

Ms. Taylor gave a detailed explanation of the financials.

VIII. New Business

A. Annual Appointments by the Board

1. Secretary/Treasurer-Manager

B. Secretary/Treasurer-Manager Annual Delegation of Authority

The (Secretary/Treasurer-Manager) Chief Executive Officer, Barbara Quaid, is authorized to execute Rental Agreements up to \$75,000.00, Standard 2 Agreements up to \$75,000.00 and Grandstand Contracts up to \$150,000.00 without further authorization from the Board of Directors.

MOTION: To approve the reappointment of CEO Quaid as the Secretary/Treasurer-Manager and authorize CEO Quaid to execute Rental Agreements up to \$75,000.00, Standard 2 Agreements up to \$75,000.00 and Grandstand Contracts up to \$150,000.00 without further authorization from the Board of Directors.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Bradbury	X		
Director Cuevas	X		
Director Long (Motion)	X		
Director Morgan-Durisseau	X		
Director Salzer	X		
Vice President Lacayo (Second)	X		
President Cornejo	X		

C. 2019 Committee Assignments

President Cornejo is leaving all the current committee assignments as they are for next year. If any committee member, as always, has an issue with either time or being on a particular committee to please contact her and she can make adjustments.

IX. Committee Reports

A. Operations Committee Meeting November 13th, 2018 – Mike Bradbury, Chair

- Update on infrastructure projects

B. Marketing Committee Meeting November 13th, 2018 – Leah Lacayo, Chair

- Discussed the 2018 survey that the fairgrounds held as well as a survey for 2019. The committee felt that at this time the 2018 survey was all inclusive. They asked Mr. Lockwood to add additional items before next year so there would be an even more comprehensive survey.
- Poster contest was going to be a future agenda item.

Director Morgan-Durisseau had concerns about reversing the committee’s position about whether or not to do a survey, she thinks the committee still needs to consider that. She would like to see the budget numbers because that was supposed to be part of the planning for the upcoming year.

The survey will be added to the next agenda for discussion.

C. Livestock Committee Meeting November 13th, 2018 – Mike Bradbury, Vice Chair

- There was a lot of ground covered such as adding classes which is reflected in the minutes.

- Committee member Long commended Ms. Leach for doing a great job and for all the work she has done behind the scenes to keep us in State compliance and keeping ahead of some of the things that are continually changing.

MOTION: To approve to add four additional classes to the carriage show and five additional junior classes to the draft show which would increase the total premiums to approximately \$2,395. The entry fees would be increased from \$17 to \$22 per class.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Bradbury (Second)	X		
Director Cuevas	X		
Director Long (Motion)	X		
Director Morgan-Durisseau	X		
Director Salzer	X		
Vice President Lacayo	X		
President Cornejo	X		

D. Ad Hoc Committee Meeting November 13th, 2018 – Leslie Cornejo, Chair

1. Public Comments on Gun Shows

(Time per speaker may be limited to proceed with the agenda.)

2. Discussion and possible action on contracting for Gun Shows in 2019

- The committee continues to gather information considering public comments that have been received thus far. There is no report for the Board at this time. The committee is still in the early stages of policy development and there is much to consider before the Board makes any final policy decision on gun shows. There are constitutional rights on both sides of the issue. This is a process that takes time so that the Board may perform its due diligence and make an informed decision. They expect that there will be a few staff recommendations before there is any final Board decision. The committee wants to ensure the public that they will have the opportunity to provide comment during this process.

Due to the number of public comments, President Cornejo limited each speaker to two minutes.

Suz Montgomery – Anti Gun Show
 Reverend Nicole Janelle – Anti Gun Show
 Alfred Monroy – Pro Gun Show
 Kyle Schleiderer – Pro Gun Show
 Andrea Arriaga – Anti Gun Show
 Trudy Tuttle-Arriaga – Anti Gun Show
 Gina Muscatel - Anti Gun Show
 Jon Cummings – Anti Gun Show
 Lynn Edmonds – Anti Gun Show
 Greg Hayward – Anti Gun Show
 Vicki Fullington – Pro Gun Show
 Steve Nash – Anti Gun Show
 Troy Corley – Anti Gun Show
 Guy Bon Giovanni – Anti Gun Show

Gordan Clint – Anti Gun Show
 Lisa Kaye – Anti Gun Show
 Jean Kammerer – Anti Gun Show
 Edith Santangelo – Anti Gun Show
 Gregory Cohen – Pro Gun Show
 Randal Beeman – Pro Gun Show
 Leslie Ogdan – Anti Gun Show
 Steve Bennett – Anti Gun Show
 Daniel Mattera – Pro Gun Show
 Jack Wise – Pro Gun Show
 Joanne Coville – Anti Gun Show
 Daniel Upham – Pro Gun Show
 Ron Rambin – Pro Gun Show
 Jim Lingrosso - Pro Gun Show

Joan Karp - Anti Gun Show
 Terence Geoghegan – Pro Gun Show
 Jerry Clifford – Anti Gun Show
 Richard Minnich – Pro Gun Show
 Karen Peters – Anti Gun Show
 Richard Mercer – Pro Gun Show
 Dr. Martha Martinez Bravo – Anti Gun Show
 Richard Horn – Pro Gun Show
 Frank McCarthy – Pro Gun Show
 Tiffany Chevront – Pro Gun Show
 Brandt Jackson – Pro Gun Show
 Tom Harkins - Pro Gun Show
 Kevin Small – Pro Gun Show
 Carol Lindberg – Anti Gun Show

Sandi Henderson – Pro Gun Show
 Sheila Smith – Anti Gun Show
 Michael Cervantes – Anti Gun Show
 George Anthony – Pro Gun Show
 Carlye Glaser – Pro Gun Show
 Debbie Diamond – Anti Gun Show
 Carmen Ramirez – Anti Gun Show
 Brian Silk – Pro Gun Show
 Rob Templeton – Pro Gun Show
 Michelle Hynds – Pro Gun Show
 Kathy Wertheem – Anti Gun Show
 Christy Weir – Anti Gun Show
 Bruce Boyer – Pro Gun Show

There was a discussion as to what direction to give CEO Quaid regarding future contracts for gun shows at the Ventura County Fairgrounds pending policy development.

A big part of the study through the Ad Hoc Committee is working with counsel and any other information that they can gather to make sure they are following the law; making sure they are paying attention to constitutional rights for all parties and protecting the fair with the potential consequences of litigation later on as well. They have to make an informed decision based on all those things which is the reason why the policy may take a long time to develop.

It was pointed out that the Board has fulfilled their legal obligation for this year but the Board is not legally obligated to enter into any contracts for 2019 at this time.

MOTION: To instruct CEO Quaid to enter into a contract for 2019 for two gun shows, hopefully the Board will hear back from the Ad Hoc Committee during that period to explore how we could replace the revenue if it is in fact lost.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Bradbury (Motion)	X		
Director Cuevas		X	
Director Long		X	
Director Morgan-Durisseau	X		
Director Salzer (Second)	X		
Vice President Lacayo	X		
President Cornejo	X		

X. Board Correspondence – Informational only no action required

- A. Memo from John Quiroz at California Dept. of Food and Agriculture, Fairs and Expositions: 2018 CFA Fall Managers’ Conference
- B. Memo from John Quiroz at California Dept. of Food and Agriculture, Fairs and Expositions: Quality Assurance & Ethics Training Requirements for all California Fairs
- C. Correspondence received on Gun Shows

XI. Consent Agenda: Items hereunder on the Consent Agenda are considered routine, not requiring separate discussion and will be enacted in one motion. Individual items A, 1 are approved by the vote that approves the Consent Agenda, unless an item is pulled for separate consideration.

A. Agreements

1. Rental Agreements – Interim

MOTION: To approve the consent agenda with items A, 1.

Board Member Name	Approved (Yes Vote)	Not Approved (No Vote)	Abstain
Director Bradbury	X		
Director Cuevas	X		
Director Long (Motion)	X		
Director Morgan-Durisseau	X		
Director Salzer	X		
Vice President Lacayo (Second)	X		
President Cornejo	X		

XII. CEO Report

- Thanked everyone for their comments.

XIII. President’s Comments

- We do not have a policy on posting our minutes online, but we will begin to post them on our website.
- Appreciates the Board’s indulgence in the fact that we are postponing the strategic planning session, it will most likely be in February or March.

XIV. Director’s Comments

Director Bradbury

- Thanked the Ventura PD officers for being present today.

Director Salzer

- Appreciates all the comments and testimonies from everyone.

Vice President Lacayo

- When talking about the fairgrounds people sometimes get confused when we are talking about the Fair; it is two different subjects.

Director Long

- There is a lot of erroneous information and it’s coming from both sides of the issue. People don’t realize the fairgrounds does not get any tax dollars and he sees that on both sides coming forward with the gun show issue. He understands that there are a lot of expenses and that the Board has fiduciary responsibilities. Whichever way the Board goes this will have to be figured out.
- Asks that the Board continues to move in a positive direction.
- Pleased to hear we will be posting our minutes.

Director Morgan-Durisseau

- Thanked the public for coming out and speaking on behalf of the gun show issue that is part of what makes the United States a unique country.
- Believes the Board has both a fiduciary and moral responsibility which she took very seriously when she voted. She will look very closely at the ad hoc committee and the work they will be doing before the Board makes another decision on extending another contract.

Director Cuevas

- Pleased to hear we will be posting minutes.
- She is concerned over the detail and length of the minutes and wanted to make sure important, relevant points are mentioned, especially when items such as these are of interest to the public not that all of our business is not.
- The gun show is a difficult and controversial issue and she welcomes and appreciates the public's time and focus on this issue. She also appreciates counsel's representation from the state and values her input and direction/guidance to the Board.
- Hopes the Board would conduct itself as a service to the public and as servants of the public and try to keep personal attacks and/or comments out of the Board's discussion and deliberations on these issues.

Ms. Vana stated that meeting minutes will not be as detailed and have every single public comment offered at these meetings, but the comments are going to be synthesized and put together in a relevant and meaningful way with the information provided by the Ad Hoc Committee so that report will be more specific. That would be made available online with the meeting agenda when the time comes for that report to be presented to the Board and the public.

CEO Quaid asked the Executive Committee to discuss the manner in which the minutes are transcribed at their next meeting.

President Cornejo stated that point is taken.

XV. Future Agenda Items

XVI. Adjourn

The meeting was adjourned at 12:50 p.m.

~~XVII. Reconvene at 1 p.m. — Strategic Planning Session~~ — **CANCELLED**

Submitted by: _____
Heidi Ortiz, Executive Assistant

Approved by: _____
Barbara Quaid, CEO Ventura Fairgrounds

Approved by: _____
Leslie Cornejo, Board President