

# Board of Directors Meeting Minutes

Ventura County Fairgrounds  
31st District Agricultural Association - 10 W. Harbor Blvd. - Ventura, CA 93001 - (805) 648-3376  
Website: venturacountyfair.org Contact: Barbara Quaid, CEO

**October 23<sup>rd</sup>, 2018**

## **I. Call to Order**

### **Roll Call**

### **Declaration of Recusal or Conflict of Interest**

The meeting convened at 9:00 a.m., and called to order by President Cornejo.

**Directors present:** President, Leslie Cornejo, Vice President, Leah Lacayo, Bonnie Atmore, Michael Bradbury, M. Cecilia Cuevas, Daniel Long, Shanté Morgan-Durisseau and Jim Salzer.

**Absent:** Armando Lopez.

**Staff present:** Barbara Quaid, CEO, Cristian Yopez, Accounting Assistant, Kim Leach, Exhibits Supervisor, James Lockwood, Marketing and Publicity Manager, Lilia Kenneally, Sales Manager, Luis Juarez, Senior Maintenance and Heidi Ortiz, Executive Secretary.

**Guests Present:** David Kimes, Bruce Gregory, Robin Lerner, Lisa Kaye, Margarita Cobilen, B. Lutterbeck, Troy Corley, Jane Ann Douglas, Janet Eckhouse, Douglas Liedbled, Julie Diaz Martinez, Marian Walluks, Merrill Berge, Allen Chinn, Martha Martinez, Sandi Henderson, Kevin Small, Steve Nash, Dr. Martinez-Bravo, Karen Peters, Jon Cummings, Nelson Buss, Pablo Ortiz and Charles Henderson.

There were no conflicts of interest with any of the Board members that were present.

## **II. Pledge of Allegiance**

Director Salzer led all present in the Pledge of Allegiance.

## **III. Welcome and Introductions of Guests and Staff**

Invitation for the public to introduce themselves (not mandatory)

## **IV. Public Comment on Items Not on the Agenda**

In accordance with State law, the Board will not comment or otherwise consider Public Comment matters until and unless such items have been properly noticed for a future meeting.

Due to the number of public comments President Cornejo limited each speaker to three minutes.

Kevin Small – Pro Gun Show  
David Kimes – Pro Gun Show  
Steve Nash – Anti Gun Show

Dr. Martinez-Bravo – Anti Gun Show  
 Troy Corley – Anti Gun Show  
 Janet Eckhouse – Anti Gun Show  
 Karen Peters – Anti Gun Show  
 Julie Diaz Martinez – Anti Gun Show  
 Merrill Berge – Anti Gun Show  
 Douglas Liedbled – Pro Gun Show  
 Marian Walluks – Pro Gun Show  
 Jon Cummings – Anti Gun Show  
 Sandi Henderson – Pro Gun Show  
 Nelson Buss – Anti Gun Show  
 Pablo Ortiz – Pro Gun Show

There were informational packets submitted to the Board.

**V. Approval of Minutes**

A. September 25<sup>th</sup>, 2018 Board Meeting

**MOTION:** To approve the September 25<sup>th</sup>, 2018 Board Meeting minutes.

<b>Board Member Name</b>	<b>Approved (Yes Vote)</b>	<b>Not Approved (No Vote)</b>	<b>Abstain</b>
Director Atmore	X		
Director Bradbury (Motion)	X		
Director Cuevas			X
Director Long	X		
Director Morgan-Durisseau			X
Director Salzer (Second)	X		
Vice President Lacayo	X		
President Cornejo	X		

**VI. Financial Report**

A. Financials ending September 30<sup>th</sup>, 2018

Mr. Yopez gave a detailed explanation of the financials.

Director Cuevas had multiple questions regarding the financials which most of them were answered by staff. The remainder of the questions will be addressed in an email to the full Board.

**VII. New Business**

A. Director’s Strategic Planning Session

- This will take place after the Board Meeting scheduled for November 27<sup>th</sup>. Rebecca Desmond will be asked to facilitate as done in the past. Directors are to email CEO Quaid or President Cornejo in advance if they would like to see something included in the discussion.

**VIII. Old Business - None**

**IX. Committee Reports**

A. Ad Hoc Committee Meeting Reports

Vice President Lacayo reported that the Ad Hoc Committee met October 9<sup>th</sup>. It included President Cornejo, herself, CEO Quaid and via conference call with General Counsel, Michele Diaz, and Staff Counsel, Christine Vana. They discussed next steps in developing the Ventura County Fair’s Gun Show policy pending the collection of further information and legal analysis. They are continuing to doing their due diligence.

President Cornejo explained that the Surfer’s Point Working Group met October 9<sup>th</sup> which was attended by Director Bradbury, herself, CEO Quaid, engineers and other associations of interest in the project. They are making some recommendations/proposals on Phase I, which has not been finished, and presented two alternative concepts for Phase II. Nothing will be done without Board approval. Organizations, including the City Of Ventura, are looking for grant money and providing the engineers as well. It involves our property and potentially giving up some of our property for public use so the Ad Hoc Committee is examining where the benefit is to the fairgrounds as well as the community.

**X. Board Correspondence – Informational only no action required**

- A. Letter from Ventura County Cattleman’s Association Chairman, Jim Pendleton
- B. Thank you letter from Michael Clifford, Mary Jean Abatti and Greg Beard
- C. Post Card and email from Robin Birney – Anti Gun Show
- D. Email from Ruth Schwartz – Anti Gun Show
- E. Email from Sandy Ross – Anti Gun Show
- F. Email from Karin Grennan – Anti Gun Show
- G. Email from Mary Lyman – Anti Gun Show
- H. Email from George Shannon – Pro Gun Show
- I. Email from Jessica Barajas – Anti Gun Show
- J. Email from Debby – Anti Gun Show
- K. Email from Karilyn Steward – Anti Gun Show
- L. Email from Jill Rippon – Anti Gun Show
- M. Email from Julie Diaz Martinez – Anti Gun Show
- N. Email from Zakia Kator – Anti Gun Show
- O. Email from Allen Chinn – Anti Gun Show
- P. Email from John Griffin – Anti Gun Show
- Q. Email from Bob Kahn – Anti Gun Show

**XI. Consent Agenda: Items hereunder on the Consent Agenda are considered routine, not requiring separate discussion and will be enacted in one motion. Individual items A, 1-2 and B are approved by the vote that approves the Consent Agenda, unless an item is pulled for separate consideration.**

- A. Agreements
  - 1. Rental Agreements – Interim
  - 2. Sponsorship Agreements
- B. Travel Claims

**MOTION:** To approve the consent agenda with items A, 1-2, and B.

Director Name	Approved (Yes)	Not Approved (No Vote)	Abstain
Director Long	X		
Director Amore	X		
Director Bradbury (Motion)	X		
Vice President Lacayo (Second)	X		
Director Cuevas	X		
President Cornejo	X		

**XII. CEO**

**Report**

- There were changes to the Del Mar Fairgrounds cannabis policy at their last meeting so CEO Quaid will incorporate those changes and email one document to the full Board.
- Continuing to play catch up from Fairtime since she was out sick.

### **XIII. President's Comments**

- Attended the Seaside Highland Games and thoroughly enjoyed it. Loves that the fairgrounds is used for this event and hopes they continue to come back.
- Thanked the Board for their extra time because the meetings are running long, but it important to give the public the right to speak and we will manage it the best we can.

### **XIV. Director's Comments**

Director Salzer

- Appreciates that CEO Quaid is managing to run to catch up.

Vice President Lacayo

- Same comments as Director Salzer.

Director Atmore

- Participated in the Harvest Festival and wanted to give a special thank you to Mr. Murphy and his team for all their help.
- Officially installed as the Treasurer for the local chapter for the Cattleman's Association.
- Perhaps in January she would like to invite the new Ag Commissioner and the new City Manager to introduce themselves so we can build that partnership/relationship.
- Appreciates the tenor in which the Board is managing through a very difficult discussion today and really appreciates it. She believes it will allow the Directors to be judicious on how they move forward and it is also a reminder that the Board sets the tone and tenor for what happens in the Director's Room.
- Glad to see CEO Quaid is better.

Director Cuevas

- Wanted to acknowledge and thank, on behalf of the Board, Michelle Brown, Rosa Vanoni-Brown and Derrek Smalley for all their work during the Fair.

Director Morgan-Durisseau

- Apologized for missing the last meeting.
- She is glad CEO Quaid is back and feeling better.
- Appreciates hearing from all sides of the public.
- Asked to adjourn and recognize longtime leader, Dr. Bedford Pinkard, who recently passed away. He was the first African-American elected in the tri-county area, served on the Oxnard school board along with many other wonderful things.

Director Long

- Everyone is glad to see CEO Quaid back in the pink.
- President Cornejo ran a great meeting today. It is important for the Board to keep supporting each other through this stressful time.

### **XV. Future Agenda Items**

**XVI. Adjourn**

The meeting was adjourned at 10:40 a.m. in memory of Dr. Bedford Pinkard.

Submitted by: \_\_\_\_\_  
Heidi Ortiz, Executive Assistant

Approved by: \_\_\_\_\_  
Barbara Quaid, CEO Ventura Fairgrounds

Approved by: \_\_\_\_\_  
Leslie Cornejo, Board President